

Registered number 10690071

Charity number 1173379



TRUSTEES REPORT AND ANNUAL

STATEMENT FOR THE YEAR ENDING 31st MARCH 2023

ALZHEIMER'S & DEMENTIA SUPPORT SERVICES

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ALZHEIMER'S & DEMENTIA SUPPORT SERVICES

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2023

Registered Charity Number: 1173379

Registered Company Number: 10690071

Principal Office

Safeharbour
Coldharbour Road
NORTHFLEET
Kent
DA11 8AE

Trustees

Karen du Rocher	
Chris Inwood	
David Mackenzie	
Denise Osborn	
Sam Barton	
Catherine Jones	
Adedayo Ajakaiye	(appointed 5 November 2022)
Gareth Simpson	(appointed 10 July 2023)
Louise Buet	(appointed 10 July 2023)
Vikki Harding	(appointed 10 July 2023)
Avril Hamilton	(appointed 10 July 2023)

Chair of Trustees

Sam Barton

Treasurer

Catherine Jones

Chief Executive Officer

Katie Antill

Auditors

UHY Kent LLP trading as UHY Hacker Young
Thames House
Roman Square
Sittingbourne
Kent
ME10 4BJ

Bankers

CAF Bank Ltd
Kings Hill
WEST MALLING
Kent
ME19 4JQ

ALZHEIMER'S & DEMENTIA SUPPORT SERVICES

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2023

Bankers (continued)

Charity Bank
Fosse House
182 High St
TONBRIDGE
Kent
TN9 1BE

Shawbrook Bank Ltd
Lutea House
Warley Hill Business Park
The Drive
Great Warley
BRENTWOOD
Essex
CM13 3BE

Advisors

Peninsula Employment Consultants
Peninsula Health and Safety Consultants
Cyber and Data Protection Advisors – from 05.2023

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Trustees are pleased to present their report with financial statements of the Charity for the year ending 31 March 2023. The Trustees confirm that the report and financial statements of the Charity comply with the current statutory requirements, the requirements of the governing document, and the provisions of "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102))(Second Edition).

Status

Alzheimer's & Dementia Support Services (ADSS) is a charitable company limited by guarantee and has no share capital. The company was incorporated on 24 March 2017 and is governed by Articles of Association.

Structure, Management and Governance

Method of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected at the Annual General Meeting or co-opted under the terms of the Articles of Association. The Board reviews its strengths and weaknesses to ensure its effectiveness with achieving the Charity's mission, governing the organisation, and leading the strategy. This helps identify when new Trustees should be recruited. During the year of 2022-23 one new Trustee has been recruited, Adedayo Ajakaiye. In early 2023 The Board of Trustees has also embarked on a recruitment campaign to find additional Trustees to fill skills gaps and to increase the depth of talent and experience on the Board. In 2023-24 four new Trustees have been recruited: Gareth Simpson, Louise Buet, Avril Hamilton and Vikki Harding.

The Board of Trustees has due regard for limited tenure best practice; however, it is prioritising having a regular in-flow of new talent to the Board. Currently, no Board member has been on the Board of Trustees for more than six years.

Policies adopted for the induction and training of Trustees

There is an agreed procedure for inducting and training Trustees, which ensures they are provided with the relevant information about the Charity, in order that they can contribute to the effective governance and leadership of the organisation.

Organisational structure and decision making

The overall management of the Charity is in the hands of the Trustees, who currently meet quarterly. There are also two committees, Funding & Finance and Quality, Risk & Compliance, that meet quarterly. In 2023-24 it is anticipated that new committees will be added to assist with oversight and management of specific areas. This reflects the growth of the Charity and the Board of Trustees, and will ensure that ADSS utilises the new talents and skills introduced to our Board.

The Board delegates the day-to-day running of the organisation to the Chief Executive Officer, Katie Antill. The CEO forms the Senior Leadership Team with Matt Thurston, Chief Operating Officer; Sarah Taylor, Service Development Manager; Kelly Clark, Dementia Care Manager; and Denise Kilshaw, Dementia Support Manager. We are also pleased to be welcoming a Finance Manager in October, who will support with the analysis and management of the organisation's finances.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023****Risk management**

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to those risks. The Board of Trustees has undertaken Risk Management Training. The Risk Register is reviewed by the full Board and the relevant risks are discussed in further detail at the Funding & Finance Committee and Quality, Risk & Compliance Committee meetings, as well as at meetings of the Senior Leadership Team.

Consistent with many other charities the key risks, based on their impact and likelihood, are:

Risk	Mitigation	Future plans
Cybercrime – a risk for all charities	Cyber Essentials Staff Training	Penetration testing
Fraud	Monthly and Quarterly Finance Control Checks Treasurer completion of Charity Commission Checks Annual Audit Policy oversight by Finance & Funding Committee	Finance Manager to implement more robust testing
Short-term funding	Ensure compliance with the contract deliverables Robust exit strategy Fundraising plan	Reinvigorate our strategy and fundraising plan
Data protection breach	Digital systems Data Protection Training Data Protection Impact Assessments	Embed new ways of working introduced by outsourced Data Protection Services
Recruitment and retention of staff and volunteers	Employee experience Culture and values Leadership and succession planning	People Strategy Volunteer experience accreditation
Management team capacity and burnout	New posts to increase capacity Leadership development of junior leaders and supervisors	People Strategy

Constitution

The organisation is governed by a constitution, which was adopted on 24 March 2017. Its objectives are to give continued practical and emotional support to people with dementia, their carers, other relatives, and supporters, and to deliver such support in a respectful way which recognises individuality and safeguards dignity.

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Investment Powers

The constitution authorises the Trustees to apply the assets and property of the Charity solely towards the promotion and purpose of ADSS as laid down in the constitution.

In the year in question the Board of Trustees has created an investment policy and invested its reserves using the CAF deposit platform management by Flagstone.

Public Benefit

The Trustees have had due regard to the guidance issued by the Charity Commission on public benefit when reviewing the Charity's objectives and planning future activities.

An Introduction from our Chair

I'd like to start this year's report by saying an enormous thank you to our CEO Katie Antill, the senior leadership team, and all of the staff and volunteers at ADSS. 2022-23 was a transformative year for the charity, as we took on new contracts and managed rapid growth. It is a testament to everyone's hard work, passion, and dedication that we are in such a positive position today.

As a charity, we are more ambitious than we have ever been. In the past year we have supported a record 4,791 unique people – a 171% increase on last year – and our income has increased by 53% on the previous year. We employ more staff than we ever have before, and have also seen an increase of more than 200% in referrals to our services. However, like most organisations, we have also experienced many challenges over the past 12 months, and our success has also brought with it significant "growing pains".

Recruitment is one of the biggest tests we are facing at present. We are under no illusions that working for ADSS can be extremely challenging – it requires a great deal of skill, empathy, and mental strength to work with people living with dementia, and we are incredibly grateful to all of our staff and volunteers for everything they do. At the same time, the cost of living crisis means that many people are struggling to make ends meet, and as an employer we want to do as much as we possibly can to support our wonderful team.

Despite the growth we have seen, it has become more difficult to balance the books. We are working hard to drive growth and boost efficiency across ADSS – in areas such as in fundraising and our Support at Home services and day centre – so that we have more flexibility to meet our current and future financial needs, and those of our team. But there is more work to do.

And while expansion does come at a cost, our ambitions for ADSS will continue to grow. Our vision is that everyone living with dementia in Kent and Medway gets the support they need to live the life they want. As a Board, we believe there is no organisation better able to support people with dementia, and therefore we want to keep expanding, and keep reaching more people.

To help us navigate this growth, we are delighted to welcome no fewer than four new Trustees this summer, each bringing much-needed skills to the Board, across HR, healthcare, and marketing. It is a measure of how far ADSS has come over recent years that we have been able to attract such a broad range of high-quality people as Trustees. I believe that the skills and experience they will bring, combined with the wealth of talent of our existing Trustees, will make an enormous difference to us, and will help us to achieve even more over the coming years.

Sam Barton

A few words from our CEO

As years go, 2022-23 has been an outstanding one for ADSS and we will be forever changed by the exceptional year we have had. ADSS is now significantly bigger, brighter and bolder. Bigger in terms of income, staff and volunteer numbers, geography, the number of services we now provide and, most importantly, the number of people living with dementia we are reaching. We are brighter; our new logo and bright colour palette now sets us apart and ensures we have a visibility in Kent and Medway that we have never previously enjoyed. We have attracted a wealth of new talent to the Charity, whilst retaining much of the experience we have in our team. We are also bolder; ADSS has a newfound confidence that means we are demanding more for people with dementia; we are now firmly entrenched as equal partners in the Dementia Pathway in the Kent Health and Social Care System. I have also personally supported the changes in the way the NHS works. The introduction of the Integrated Care System created an opportunity for me to not only represent ADSS, but also the wider voluntary sector, on the Inequalities, Prevention and Population Health Committee.

I am extremely proud of what the ADSS team has achieved. New and existing team members have pulled together to deliver new services, serve more people, and support each other, and yet we have still retained our great culture. The team is busy, and most probably at capacity, but we will use the next year to consolidate where we are and ensure we catch up with ourselves. Our hard work and efforts were acknowledged when, in May 2023, we were awarded Kent's Most Inspiring Dementia Care Provider Award. This success came on top of being finalists in the Kent Integrated Care Alliance Awards in September 2022.

The success of the organisation would not be needed if it wasn't for the devastating impact that dementia can have on people and their families. The impact of Covid-19 and the lockdown is still being felt by people with dementia, and this has resulted in people needing more from us and other health and care professionals. People affected by dementia are entitled to the best care and support possible to enable them to have fun and fulfilling lives, and that is what motivates the team at all levels of this wonderful charity.

At a recent event we held, someone we support spoke about the impact we have had on his and his wife's lives. He said that 'the team at ADSS certainly know how to bring out the best in us'. This really is the essence of ADSS, and it is my hope that I bring out the best in my team to enable them to do that for the people who need us.

Katie Antill

Objective and Activities

Purpose

Too many people affected by dementia do not get the vital social care, support and guidance they need. We use our person-centred experience of dementia to define and implement social care services, from diagnosis to end of life, that reduce the devastating impact the disease can have.

Vision

Everyone living with dementia, in Kent and Medway, gets the support they need to live the life they want.

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Mission

Our mission is to give people affected by dementia the knowledge, support and care they need to take back control of their lives, take part in family and community life, and manage their symptoms.

Values

We believe:

- That everyone's rights and dignity should be promoted.
- In being person-centred and focused on people's abilities.
- In being inclusive and embracing everyone in our community.
- In working together to deliver excellence in the information, support, and services we provide.
- In being caring and compassionate in all we do.
- In acting with integrity and honesty at all times.

ADSS delivers a range of services to people affected by dementia through our two service lines 'Dementia Care' and 'Dementia Support'. The Dementia Support team provides a range of services that ensure people can build good support networks, are well informed and minimise their risks of becoming lonely or isolated. Dementia Support is there to ensure people understand what dementia is, what support is available, help people build peer networks, but most importantly to have fun and live a fulfilling life. The services include Dementia Cafés, Peer Support Groups, support and learning groups for carers, activity groups and cafes, day trips and so much more.

Our Dementia Care team builds on that by providing a greater level of support and personal care to people whose dementia has advanced or who need more. This includes our Beacon Day Support Centre and our home care service, Support at Home. All our services are designed to have something for everyone and to make our support available from pre-diagnosis to end of life. Our heritage is in Dartford, Gravesham and Swanley – in these areas we can offer our full array of services. But all residents of north and west Kent are now able to get some level of service from ADSS, and where we don't provide a full complement of services we work with partners to help people access what they need.

Achievements and performance

Review of our strategy

In 2021 we launched an ambitious five-year strategy, and we continue to make good progress.

We knew that there were still people out there who didn't know about us, and big parts of Kent and Medway that were not receiving the same level of support that we were offering in Dartford, Gravesham and Swanley. We wanted to do something about this. We set ourselves ambitious goals to make Kent a better place for people with dementia, but also looked inwards at what we can do better. Here is what we said we would do:

Five-year strategy

- We will increase our reach by 10% each year so that everyone living with dementia in the community can benefit from our guidance, support and care.
- We will demonstrate excellence and specialism throughout every aspect of our work.

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- We will coproduce a wellbeing service model that offers flexibility and choice and includes evidence-based activities.
- We will expand our Dementia Support and Wellbeing Services across Kent and Medway.
- We will increase our efficiency by 20% over five years.

To find out more information about our strategy, please take a look at our website www.alz-dem.org

What we have achieved in 2022-23

- ADSS supported 4,791 unique people in 2022-23 – an amazing 171% increase on last year.
- We supported an average of 1,405 people each month – an 84% increase on last year.
- We had 4,048 new referrals to the services. This is an increase of 213%.
- We were awarded three major contracts from Kent County Council and Kent & Medway NHS. This has enabled us to do more than ever before and is testament to the faith that key funders have in the work of ADSS. This has presented us with an increase in income of over £800,000.
- We conducted a service-wide evaluation in which 138 people who use our services took part.

Evaluation

The key findings from our evaluation showed that ADSS is having a significant impact on the people we support.

- 74% of people say our services help them live safely and independently
- 81% of people say our services provide them with specialist information and advice
- 71% of people can access social activities that they enjoy
- 92% of people feel like they are treated as an individual when accessing our services
- 94% of people think our staff have the right knowledge and understanding to support them
- 99% of people think our staff are caring and compassionate

Compliments and Complaints

During 2022-23 we were delighted to receive 42 compliments (27 last year). This is testament to the excellent service we provide and many of the compliments were directed towards team members who had recently joined us, which is reassuring for both the organisation and the individual. However, we did also receive 11 complaints (5 last year). While it is never a good feeling to receive complaints, we are for the honest feedback and given us the opportunity to learn and make things better. Only one complaint was a formal complaint. Unfortunately, a significant proportion of the complaints related to a single issue, and this led to us uncovering a performance management issue with one team member, which in turn led to the termination of that team member's employment.

Equality, Diversity and Inclusion

In late 2022 ADSS created an equality, diversity and inclusion action plan, this was in recognition of the fact that we knew that some people from the diverse population of Kent were not accessing our services. We also recognised that our team did not truly reflect the communities we serve and therefore we were missing out on talent and a diversity of thinking. Our plan is a collection of practical actions we can take to address this. We have also reviewed and renewed our policy on Equality and Diversity and trained our Board and managers.

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Safeguarding the people we support

At ADSS we have a robust safeguarding policy, procedures, and training. All new team members are trained by our Designated Safeguarding Lead, Katie Antill, and they then have annual follow-up training. During the past year, we have seen a huge increase in the number of safeguarding concerns we are dealing with, though this has not come as a surprise given that we are now supporting 171% more people than the previous year.

- Number of safeguarding concerns dealt with – 41
- Number of safeguarding concerns raised as an alert – 20

Whilst the abuse, or potential abuse, of people affected by dementia is not a topic we want to be discussing, we believe it is vital to shine a light on the fact that people living with dementia can and do experience abuse. The impact of abuse or the risk of abuse on people affected by dementia can be huge, it can lead to people being hurt, caring arrangements breaking down, and greater social care needs developing.

During the last few years, since the Covid-19 lockdowns, we have seen the complexity of people's circumstances increasing and we have seen more families that are unable to support their family member with dementia. The lockdown increased the deterioration in people's dementia, increased their frailty, and also made many people even more isolated – all things that increase the risk of people being abused.

ADSS as a place to work

The Board of Trustees and the Senior Leadership Team are committed to ensuring that ADSS is a place where people want to work and volunteer. We are proud of the fact that we have grown significantly in the last year but have managed to ensure our culture is not diluted. The instruments we have put in place to support our ambition of being a great place to work are:

- Support for our team during the cost of living crisis
- An Employee Forum
- Leadership development for all levels of the team who have or aspire to have line management responsibility
- Trustee development and visibility with the team
- Medicaash healthcare scheme
- A wellbeing team of trained Mental Health First Aiders
- Resilience training for team members

Volunteer development at ADSS

Despite the aftermath of the pandemic, we have seen a vast development in the recruitment of volunteers since employing our Volunteer Coordinator. She has dedicated time and effort to recruiting a good calibre of volunteers from all backgrounds and skill sets to build a growing diverse team dedicated to help people with dementia. We have introduced a robust recruitment process, induction, and role descriptions for our volunteers to ensure they feel equipped for their role and always feel supported. Targeted recruitment, along with the assistance of social media platforms, has helped us to raise our profile and advertise our volunteer opportunities throughout the organisation to Trustee level. We invest in our volunteers by offering ongoing customised training to support them and enhance the quality of our service, build a strong team and maintain good

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retention. We started the year with 31 volunteers and finished the year with 52, increasing our volunteer contribution by 68%.

In May, we hosted a volunteer appreciation tea party to say thank you. Fourteen volunteers attended along with two Trustees, the Volunteer Coordinator, and the CEO. The volunteers enjoyed meeting each other and every volunteer was awarded with a Certificate of Appreciation. It was enjoyed by all, and the volunteers were able to talk and network together. In total our wonderful volunteer team has contributed a staggering 11,066 hours, helping us with groups, events, office and admin duties, supporting in The Beacon, driving the minibus and helping with meal prep in The Hub.

"I really enjoy being a volunteer for ADSS and I am so proud and delighted with all the amazing work they do. It's such a lovely feeling to be able to have the opportunity to help and make a difference. Each session is filled with fun and laughter and it's such a joy to see and be part of."

Volunteer for ADSS

In January 2023, we launched our befriending service 'ADSS Connections'. This has taken time, as we needed to recruit a very specific type of volunteer for this service to provide social support in the person's home, and match personalities. The service provides social stimulation for people with dementia and their carer to reduce the feeling of loneliness and isolation. Within the first 12 weeks we have provided 21 volunteer visits totalling 23.5 hours of support to people in their own homes. Demand for the service is steadily increasing. Already, the benefits have been tangible for both volunteers and those we are supporting. Our priority is to expand our recruitment and focus on building a diverse team of volunteers who have the skills and confidence to engage with people in the comfort of their own home.

This year we have also been working with local senior schools, giving the students opportunity to gain experience working with our organisation and learning about dementia. We hope to develop this partnership over the next year. Investing time and knowledge into our future workforce in social care is a priority for us for the benefit of our community.

Volunteering: the future

- We will continue to encourage more male volunteers to provide 'Buddy' support.
- We will promote social inclusion by recruiting volunteers from all sectors of our diverse community.
- We will identify a volunteer reward scheme, such as 'Room to Reward Scheme'.
- We will work towards 'Investing in Volunteers' quality framework.

Medway Buddy Volunteers

We have continued to deal with the effects of Covid-19, well into the year. It has been a period of recovery and redevelopment. Progress at times has been slow owing to regular ward closures and, in some cases, volunteers have been anxious about returning to the wards. Some volunteers have chosen not to continue volunteering in the hospital setting. The Buddy Coordinators kept a daily presence working from their hospital office, in addition to covering the wards and maintaining relationships with ward staff. They kept in regular contact with the volunteer Buddies, giving support and reassurance. The Buddy Volunteers received daily updates regarding Covid and the safety control measures implemented by the hospital. We have seen a steady rise in volunteer capacity throughout the year. Out of a team of 28 Buddy Volunteers (pre Covid) we retained eight of the original team. Throughout this period, we experienced restrictions to visiting, which impacted on the in-patients living with dementia, making the role of the Buddy Volunteer even more vital. The ability

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to spend time and engage with the patient living with dementia is what makes the Buddy service such a success, offering person-centred support and helping to champion the voice of people affected by dementia.

This year Buddy Coordinators prioritised recruitment to rebuild the volunteer team. They produced an action plan to diversify the recruitment of volunteers and work collaboratively with partners. They targeted local health and social care students (over 18) studying at Medway and Maidstone Campus and Mid Kent College. This has been extremely successful and has assisted us in getting back on track to rebuild our volunteer capacity.

The service provided 2,217 visits equating to 1,424.5 hours of support to patients living with dementia on five wards.

'The dementia buddies are friendly and helpful, always willing to do activities with the patients and encourage conversations. This really helps take the pressure from the Nurses and CSW's. You can definitely tell the difference when the Buddy Volunteers are on the ward. You really must encourage more volunteers to the team, they are a huge help and can make such a difference to the patients stay'

Team member Medway NHS Foundation Trust

Dementia Care

Dementia Care consists of our Support at Home Service (SAH is enabling and well-being led and SAH+ is our Regulated Home Care Service), and our Beacon Day Centre. It is our aim to offer life-enhancing, stimulating support and care throughout these services. They are predominantly aimed at people whose dementia is quite advanced, and with our specialist knowledge and experience, we enable people affected by dementia to live the life they want to live and take part in activities that they enjoy.

Support at Home

- 65 unique individuals supported over the year
- 32 people were assigned to the service in April 2022
- 56 people were assigned to the service in April 2023
- 6,291 hours of support provided

Support at Home Plus

- 46 unique individuals supported over the year
- 24 people were assigned to the service in April 2022
- 57 people were assigned to the service in April 2023
- 9,775 hours of support provided
- An average of 2,000 items of medication administered every month

Bridging Service

- 38 people were referred into the Bridging Service
- 716 hours of support provided
- 6 people were able to continue receiving their care from ADSS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

CQC Inspection

On the 20th April 2022, our SAH+ service received a 'Focused' inspection by Theresa Wrightman from the CQC, who had previously inspected the service in 2018.

The inspection was instigated by the CQC, as there had been no official Registered Manager in post since the departure of the previous Registered Manager.

As a 'Focused' inspection, Theresa concentrated on two of the Key Lines of Enquiry: Safe and Well-Led.

We had received a monitoring call from the CQC in March, so we were well prepared with our evidence to share, and the inspection went very well. Theresa provided us with invaluable feedback regarding our recruitment and application process, suggesting all applications are forensically audited to ensure we are confident that the people we recruit have a traceable work and education history. We were also given guidance on how to ensure that medication is being administered as safely as possible, using our digital care plan system.

We were rated an overall 'Good' in these areas and have already made changes to our recruitment process, as recommended by Theresa.

Development of Digitalisation

As a team over the course of the last year, we have gained confidence and knowledge in ensuring we are using the digital care plan software to the best of its abilities, and to help us ensure we are providing a service that is safe, responsive, efficient, and well-led.

Using the software and the analytical data it provides us with, we are able to evidence to the CQC how quickly concerns are being dealt with, how many items of medication have been administered, how accurately the carers are arriving for their scheduled visit time, and whether they have stayed for the expected duration of the visit.

Feedback from family members of the people who use our service has been good; they appreciate being able to read the carers' log entries in real time as this means that they can pass on relevant information to the carers based on what they have recorded, through the office team.

Barriers to providing the service

Recruitment and retention have been the biggest barrier to providing a service to everyone who needs it; lack of weekend and evening staff have meant that we have been unable to provide full packages of care to people, seven days a week. Existing staff worked tirelessly throughout the summer months outside of their usual availability to help ensure everyone received their visits as planned. We were supported by team members from other areas of the organisation too, who had left their roles within Dementia Care to develop elsewhere.

Enhanced rates of pay for existing staff who were willing to come outside of their regular availability helped to ensure that the team felt rewarded for their help.

Due to low staff capacity, we have often been unable to provide support to people who are being discharged from Darent Valley Hospital.

Quote from the daughter of someone who uses the SAH+ Service:

"I receive a really useful roster in advance each week advising me which member of the team will be attending each day the following week and at what time. Everyone is always reliable and punctual. I

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

also find the daily 'Birdie' update reports (which I can read on my phone immediately following each visit) to be extremely helpful as they enable me to understand how mum is each day, in real time.

The Senior Support Team also consistently demonstrate a professional, proactive and genuinely caring approach and always keep me informed. Nothing has ever been too much trouble [e.g. they have often put additional care in place for mum at very short notice if mum has suddenly needed four visits a day for a week to take a course of antibiotics or if there has been an urgent issue, they have immediately stepped in to resolve it.]

As I don't live locally, the reassurance that mum is in good hands and genuinely cared for is priceless. I cannot recommend ADSS highly enough."

Support at Home: plans for the year ahead

This year, we will continue to focus on recruitment as we hope to expand our SAH services into Medway.

We will continue to strive for improvement of the service by continually monitoring the quality of care we are providing, as well as providing our staff with development opportunities and training specifically related to dementia. We aim to increase the number of people we support by 20% by the end of the financial year, but this goal is dependent on our ability to recruit more care staff.

The Beacon Day Centre

- Unique individuals attended – 103
- Hours of day support provided – 1,685
- Hot meals provided – 4,645

Life after Covid-19

The Beacon Team has worked hard to build attendance levels up since we re-opened; we are now supporting more people than we have ever supported at The Beacon. Barriers to increasing these figures are the high volume of traffic in the area during the times that the minibus is needed to collect people in the morning. The more people we collect, the later they all arrive and therefore the more of their paid-for time they miss out on.

Achievements of the service

Management has implemented updated policies and procedures, as well as compliance monitoring, to ensure we are monitoring the service effectively, in a similar way to which the quality of SAH is monitored.

Staff contract changes implemented in August 2022 have meant that we now have the right people in the right place at the right time, reducing the amount of overtime that was being claimed previously. More importantly, this has enabled management to assign key responsibilities to staff who have the skills to take them on.

Quote from daughter of person who attends The Beacon:

"My mum lives alone and The Beacon has made such a difference to her quality of life. Not only is her general mood and wellbeing uplifted, but her dementia is also improved on the days she attends. Although her memory maybe fading; she knows that she will be picked up in a minibus, will be greeted warmly and affectionately, have a lovely meal and lots of fun and games."

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The Beacon - Plan for the year ahead

We plan to increase attendance to our 'Crafty Crafters Club' that is facilitated by Lorraine, a member of staff who volunteers her time every Friday morning in The Beacon. Our very own Matthew Thurston is an avid attendee of this group and has recently managed to secure an opportunity for their artwork to be displayed at The Woodville Halls later this year.

We also plan to increase the diversity of our events and celebrations throughout the year and are being supported to this by Beacon team member, Lorraine.

Dementia Support

Post Diagnostic Support

Achievements

This has been an outstanding year of achievement. We needed to transform our team in line with the new contracts, so we created our 'Wellbeing Team', comprising three Dementia Wellbeing Coordinators dedicated to the Post Diagnostic Contract. They are responsible for facilitating all the groups, cafes, activities, and events. We promoted from within our organisation and made rapid progress. Through stakeholder feedback we turned ideas into actions. We developed a new and improved post diagnostic programme for Dartford, Gravesham and Swanley, consisting of social activity, low impact exercise, and much more. We started the year facilitating 19 regular groups per month and, by March of this year, we had increased this to 31 sessions per month – an increase of 63%. We have introduced Singing Back the Memories to Sittingbourne, Sheppey and Faversham, extended our Activity Cafe into Dartford, trialled 'Cyclo for All' sessions at the Cyclopark and introduced chair fit sessions every week. We have started two more Dementia Cafes in the rural locations of Longfield and Shorne. We have worked collaboratively with the Adult Education Service to deliver art sessions.

Attendance levels have steadily increased throughout the year as Covid has become less of a risk, and we have received a steady flow of new referrals via our dedicated Dementia Coordinators. Attendance numbers at our cafes varies from 10 people (usually in rural locations) to more than 50 in central locations such as Dartford. We see lots of regular faces, as the group and Dementia Cafes provide a vital lifeline and social support for all affected by dementia. To accommodate the growth, we have needed to seek larger venues and expand our volunteer team to ensure we meet the needs of all the people we support.

- The total number of group attendances (including events and day trips) across North Kent, Sheppey, Faversham and Sittingbourne is **9,194!**
- The total number of groups delivered this year across all areas is **765**, totalling **2,314.5 hrs** of support, to **687** unique people.

Events and Day Trips

In total, **259** people attended the events we held throughout the year. Carers and family feel comfortable and safe at our well organised events. The people we support voted to select their activities and destinations we visit. The events have proved to be very popular and on occasion we even have waiting lists for tickets.

We held a Queen's Jubilee party in June 2022, attended by **76** people living with dementia, their carers and family members.

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Quote from a carer that attended:

"It's so nice to have a get together with like-minded people, fabulous atmosphere everyone enjoying themselves."

In 2022 we also visited Dymchurch for a day trip in September, with 46 attendees, and Rochester Christmas market in December, with 55 attendees. We held our Christmas Extravaganza in December, with 82 attendees!

Carers Learning Programme

This year the course has been redesigned to be facilitated in four sessions using a series of activities, videos and discussions. We cover important topics such as dementia awareness, communication, complex behaviours, carer support, self-care, respite and the social care system, coping strategies, legal aspects, planning for the future and respite options. The course encourages carers to share experiences and create a support network. Due to issues with recruitment, unfortunately we have been unable to meet our delivery target, however, we delivered nine sessions in total.

Quote from someone who uses our Post Diagnostic Services

"My wife, Elizabeth, has Alzheimer's and Vascular Dementia: I am her full-time carer. We have been attending your Memory Cafe at Hextable for the last three months and we both wish to record our appreciation of the friendly, professional and caring support we have received at the meetings. Elizabeth really enjoys attending and it is very advantageous for her to meet other people in similar circumstances in an informal setting."

The meetings are especially useful in providing helpful advice and information on services which are available via the NHS and Social Services, together with where to seek advice as regards e.g. Power of Attorney etc. We are fully in support and very grateful for the work you undertake on our behalf and wish you continued success in providing this service."

Challenges

It's been a difficult start for the Singing Group in Faversham as our Dementia Coordinator Team does not cover the area. Attendance numbers are very low despite our best efforts. We have experienced much more success when our Dementia Coordinators are covering an area.

In evaluations for the new Post Diagnostic Support ("PDS") contracts, we found that the people we support did not engage well with the questions. This is under review to create a more dementia-friendly evaluation.

Recruitment has been an issue and we hope to be fully recruited very soon.

The future

- Set up Swanley peer support group.
- Develop arts and crafts activities.
- Community inclusion – target the communities we are currently not serving.
- Attract funding in Medway so we can deliver the same level of service there as we do in North Kent.
- Work with the Dementia Coordinators to regularly introduce new people into the group sessions.
- Carer support – identify further ways that we can ensure carers get the support they need throughout their experience of caring.

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Dementia Coordinator Service

Kent & Medway NHS has invested significantly in the support and care available to those living with dementia. The Dementia Coordinator programme supports the county to achieve the NICE (National Institute for Clinical Excellence) guidance that everyone with dementia has a named professional to support them throughout their experience of dementia. Each Dementia Coordinator works closely with a group of doctors' surgeries called a PCN (Primary Care Network). They identify the patients registered and then conduct a holistic assessment and create a person-centred support plan. The service has been well received by those affected by dementia and clinicians within the system. It is quickly being seen as the lynchpin service to support those affected by dementia to live the best life they can. In total, we were commissioned to provide 16 full-time Dementia Coordinators in north Kent (the districts of Dartford, Gravesham, Swanley, Swale and Medway) and nine in west Kent (the districts of Maidstone, Tunbridge Wells, Tonbridge and Sevenoaks).

- Our Dementia Coordinators have carried out 2,583 assessments this year
- Over 6,000 outcomes have been achieved

The people who use the service have found the support invaluable...

Quote from daughter of someone who has a Dementia Coordinator

"It was nice to meet you last week too and a relief to talk to someone about Dad's condition. Thank you for this information. Mum received a phone call from someone about getting some respite for her today and she also had a call from speech and language so we feel something is happening!"

In a survey of the professionals who refer into the service, 81% of people said that the Dementia Coordinator makes a positive difference to the lives of people affected by dementia.

Quote from an NHS Multi-Disciplinary Team Coordinator

"The feedback I have had from clients / carers is incredibly positive, they all say how much more positive they feel and better equipped to cope with any changes. They also express how glad they are that there is a support service available to them."

Challenges

Unsurprisingly the development of this new service has created challenges, but with the skill and attention of our Senior Leadership Team, our Deputy Managers and key Operations team members, we managed to create the systems and processes, purchased the resources and recruited and inducted most of these new posts.

One particular challenge was recruitment. Initially we had applications coming in that exceeded our expectations, however, these are difficult times in the employment market and so there has been quite a bit of movement. We had one team member on TUPE from Imago, which was our first experience of handling a Transfer of Undertakings, and six staff left in the first year (three Senior Dementia Coordinators and three Dementia Coordinators). We are, however, really proud of the fact we have helped many team members to develop, and have enabled five people to be promoted into new roles.

Another challenge has been building the trust and cooperation of key people within health and social care services; this has been ongoing and remains so. Senior Dementia Coordinators were utilised to engage with the GP surgeries and build networks with external services, voluntary and statutory.

Barriers that we encountered in sharing the initiative with PCNs:

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

- Lack of awareness and understanding of the Dementia Coordinator Service.
- Delays in the Joint Controller Agreement.
- No acknowledgement from some of the Practices despite many attempts to establish contact.
- Meetings held with PCNs/GPs but no further engagement from them.
- Resistance to allow dementia coordinators allocated time in surgeries.
- Lack of space – surgeries are unable to allocate workspace to the dementia coordinator.

We have worked collaboratively with the memory assessment services run by Kent & Medway Partnership Trust. The team of coordinators has been attending triage meetings once or twice a week. We are using our unique view and understanding of the issues facing people affected by dementia. Currently, some areas are experiencing long waiting lists for memory clinic appointments, and we are using our influence and understanding of the human costs to affect change.

Fundraising

Fundraising policy

Amounts received from our fundraising activities are presented in our accounts as donations and legacies. We confirm that all solicitations are managed internally, without involvement of commercial participators, professional fundraisers or third parties. The day-to-day management of all income generation is delegated to the executive team, which is accountable to the Trustees. During 2020-21 we updated our fundraising policy and created an ethical fundraising policy, which has been approved by the Board of Trustees. Our team is bound by our Code of Conduct and Gifts & Hospitality policy.

At ADSS, funds are raised from a variety of sources, including statutory grants, client contributions, smaller grants, donations and events. ADSS has registered with the Fundraising Regulator and, as in previous years, is using its guidance to ensure our fundraising practice is of the highest order. We are pleased to say we have received no complaints about our fundraising activity, despite having contact from the Fundraising Preference Service, which was a case of mistaken identity. The Trustees of ADSS understand the protections required for vulnerable people with regards to fundraising, and we use our understanding of dementia to ensure we protect people. We also have a clear segregation between our service delivery and fundraising team.

Fundraising this year

A considerable amount of time has been given to building our fundraising capacity this year; we held the ambition to recruit a new fundraiser, but this proved quite a challenge. We have long recognised that it is imperative for us to have a diverse range of income streams. Public bodies, such as Local Authorities, are under increasing financial pressures, but with our desire to do more for people with dementia we knew we had to develop and build on our fundraising capability. We managed to recruit Nneka Bolji to the team late last year, and she is already making quite a difference.

We also knew we needed to organise our fundraising work and identify the opportunities ADSS had. This work has been led by Matt Thurston, our Chief Operating Officer, and Sheila Buckley, our Senior Fundraiser. We have identified our strategies and, with the help of our newly recruited fundraiser, we are now turning that into actions. Our focus will be on community and digital channels. In addition, with our new contracts we also have a unique opportunity to go to new areas to raise funds.

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Thank you's

Our continued thanks goes to The Albert Hunt Trust who, in 2019, generously loaned us the funds to purchase our building, Safeharbour, which was not only a long-held ambition but also helps ensure our future sustainability. They have now kindly offered to discharge the loan, due to their faith in the services we provide, the difference we are making and the care we have given to improving and maintaining Safeharbour.

Fundraising continues to be an ongoing challenge and focus for us to support the work we do. As ever, our appreciation goes to Kent Community Foundation, who do so much to support us and so many other charities across Kent and Medway. They kindly awarded grants to us from their Elderly and Isolated Themed Fund, Kent Reliance Provident Society Community Fund, and Wards Charitable Fund. Additional specific thanks go to Ebbsfleet Community Investment Fund, Screwfix Foundation, Sports England, Percy Bilton, Childwick Trust, and the National Lottery Community Fund.

ADSS is fortunate to be well supported by our local communities and the clubs and groups that have kindly supported us this year are: Gravesham with Ebbsfleet Rotary, Istead Rise Active Retirement Association, Kent County Bowling Club, Northfleet & Ebbsfleet Lions Club, and Strood & Finsbury Working Men's Club. We also have the wonderful support of many businesses, and this year we have had the support of KCL Digital, John Lewis, Waitrose (Longfield), Sekisui Diagnostics, Morrisons, Port of London Authority, Hilltop Hotel & Restaurant, and Aldi Gravesend.

Many individuals have raised significant funds for us by taking part in challenges or fundraising. We specifically thank Jez Andrews, Elise Hoyland, Alan Flynn (LIA Red Team), Joanne Pullman, Chris Till, Paulette & Tony Bilham, Mary Anne Abbott, Sarah Walton, and Christine Hammond. Our thanks go to the family of Mrs J Heaven who have kindly made a donation to ADSS in memory of their mum. We also have many other kind people who make donations to us in memory of a loved one.

Review of finances

The charitable company's income for the year ended 31 March 2023 totalled £2,340,299 (previous year: £1,530,166). This significant increase is due to the additional funding from new contracts awarded following the successful tender by ADSS.

Expenditure totalled £2,283,256 (previous year: £1,546,780). A change in the treatment of our fixed assets will mean that our building, Safeharbour, will be depreciated and therefore £50,000 from last year's revaluation had to be revised, resulting in a total net income of £57,043 (previous year: £33,386).

Future Financial Planning

As we move into the Charity's next phase of growth, our future financial planning will focus heavily on building our fundraising team and capacity. We know that the contracts we have been awarded for 2022-23 do not cover all their costs, so going forward we will not be operating full cost recovery, and we also know that we need the flexibility and control that voluntary income gives us.

We are also focusing on our reporting and monitoring of our income and expenditure to ensure that the costs associated with our new contracts are carefully managed.

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Reserves policy

Designated reserves

The Trustees are very conscious of the need to act prudently with the administration of the funds of the Charity, and assess the levels of free reserves they consider the Charity should hold for all existing and planned activities to be financed.

The Trustees are also aware of the need to meet all contractual obligations. If, for any reason, the Charity had to cease activity, the Charity would need to be supported with a sufficient amount of free reserves, due to the complexity of the work we do, and the reliance that some people who use the service have on us.

The Trustees have a policy of regularly reviewing the levels of reserves each year. This was most recently done in July 2023, when the Trustees agreed, in view of the rapid expansion in new service areas, that the reserves policy should be in place primarily to support a situation in which the Charity needed to wind down its services in its entirety.

During the review, it was agreed that free unrestricted reserves (that is unrestricted reserves represented by net current assets) should be maintained at a target level above £550,000. This would be enough to cover redundancy, extended notice period to senior employees in the event of closure, and penalties to exit existing contractual commitments.

As at the year ended 31 March 2023, the reserves currently stand at £263,462 and are calculated as follows:

RESERVES AT 31.3.2023

Total Reserves	£ 898,959
Less:	
Restricted Reserves	(£42,348)
Designated Reserves	(£190,000)
	£ 666,611
Less:	
Fixed Assets	(£401,332)
Free reserves	£ 265,279

During the year, £61,072 (2022: £12,600) was transferred to designated reserves to cover repairs and essential maintenance to the roof and boiler system at Safeharbour. These works are scheduled for the first half of 2023-24. A figure of £42,348 (2022: £46,026) is in restricted reserves and therefore is not available for the general purposes of the Charity at the year end.

The reserves held at the end of the financial year were below our target range, as we built designated reserves in 2022-23. This is now not the case following the generous gift and discharge of the loan of £315,000 from The Albert Hunt Trust.

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Principal Funding

ADSS's income derives from Kent County Council Contracts (46%, of which 35% is funded by Kent & Medway NHS), NHS Contracts (11%); Client Contributions (35%), Fundraising (6%), and Other (2%).

Post balance sheet events

At ADSS we are delighted that The Albert Hunt Trust will be discharging the loan of £315,000 for the purchase of Safeharbour in 2019. This generous gift was completed on 13th July 2023 and The Albert Hunt Trust no longer have a charge on the property. It is with immense gratitude that we accept this generous gift.

We have also been awarded an additional £176,270 of funding from our contract with Kent County Council on behalf of Kent & Medway NHS to provide five additional dementia coordinators in North and West Kent. This will be an enormous help to build our capacity and we are pleased that Kent & Medway NHS has the faith in our ability to deliver at such an early stage in the programme.

We took receipt of our long-awaited minibus in April. We have waited for this since 2020 when our minibus was stolen from our car park in Northfleet. This means we can ensure the greater stability of the Day Support Centre and ensure those who need us most can get to The Beacon.

The Future...

ADSS is on a journey. We know we need to keep improving and adapting so we can do our best to support people affected by dementia. We won't stop until dementia stops. Whilst 2023-24 will not see the huge level of growth experienced in 2022-23, we will be consolidating where we are and ensuring we do the following:

- Develop our fundraising capabilities and create our new operational plan.
- Continue to improve our processes and systems to make us as efficient as possible.
- Continue the refurbishments and upgrades of Safeharbour, replacing the roof and heating system and building a new dementia-friendly garden.
- Focus on our team and create a new People Strategy to help us manage our growth and attract and retain the best staff.
- Work on our retention rates and recruit to the vacancies we have within the team.
- Focus on our Equality, Diversity and Inclusion Plan and develop our services to meet the needs of those from the diverse communities of Kent.
- Identify funding opportunities to develop post diagnostic services in Medway
- Conduct a Trustee Recruitment Campaign to ensure we continue to fill any skills gaps identified, and review and update the Board Committee structure.
- Advocate for the rights of people affected by dementia to get a timely diagnosis and the support when they need it, and help the system to recover from Covid-19.

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Charity

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023**

and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity's SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are trustees at the time when this trustees' report is approved has confirmed that:

- There is no relevant audit information of which the Charity's auditors are unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Small Company Provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approval

This report was approved by the Trustees on 9/10/2023 and signed on their behalf.

Signed



Sam Barton
Chair of Trustees

Signed



Catherine Jones
Treasurer

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ALZHEIMERS'S & DEMENTIA SUPPORT SERVICES FOR THE YEAR ENDED 31 MARCH 2023

Opinion

We have audited the financial statements of Alzheimer's & Dementia Support Services ('the charity') for the year ended 31 March 2023, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of the charitable company's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report of the Trustees, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ALZHEIMERS'S & DEMENTIA SUPPORT SERVICES FOR THE YEAR ENDED 31 MARCH 2023

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit, the information given in the Report of the Trustees for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibility for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ALZHEIMERS'S & DEMENTIA SUPPORT SERVICES FOR THE YEAR ENDED 31 MARCH 2023

economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

How the audit was considered capable of detecting irregularities, including fraud:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- we identified the laws and regulations applicable to the charity through discussions with management, and from our commercial knowledge and experience in the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the operations of the charitable company, including the Charities Act 2011 and the Companies Act 2006;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting correspondence; and
- identified laws and regulations were communicated within the audit team and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charitable company's accounts to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

ALZHEIMER'S & DEMENTIA SUPPORT SERVICES

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ALZHEIMERS'S & DEMENTIA SUPPORT SERVICES FOR THE YEAR ENDED 31 MARCH 2023

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. The description forms part of our Auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Allan Hickie BSc FCA (Senior statutory auditor)
For and on behalf of

UHY Kent LLP
Chartered Accountants and Statutory Auditors
Thames House, Roman Square
Sittingbourne, Kent. ME10 4BJ

Date: 18 October 2023

ALZHEIMER'S & DEMENTIA SUPPORT SERVICES

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2023

		2023 <i>Unrestricted</i> £	2023 <i>Restricted</i> £	2023 <i>Total</i> £	2022 <i>Total</i> £
	Notes				
Income from:					
Donations and legacies	2	91,928	59,668	151,596	188,109
Charitable activities	3	2,182,272	-	2,182,272	1,341,249
Investments		6,431	-	6,431	808
Total income		2,280,631	59,668	2,340,299	1,530,166
Expenditure on:					
Raising funds	4	37,698	-	37,698	23,836
Charitable activities	5	2,219,209	26,349	2,245,558	1,522,944
Total expenditure		2,256,907	26,349	2,283,256	1,546,780
Net Income		23,724	33,319	57,043	(16,614)
Transfers between funds		36,997	(36,997)	-	-
Net movement in funds		60,721	(3,678)	57,043	(16,614)
Gains on revaluation of fixed assets		-	-	-	50,000
Reversal of revaluation gains		(50,000)	-	(50,000)	-
Net movement in funds		10,721	(3,678)	7,043	33,386
Reconciliation of funds:					
Total funds brought forward		844,038	46,026	890,064	856,678
Total funds carried forward	11	854,759	42,348	897,107	890,064

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derives from continuing activities.

ALZHEIMER'S & DEMENTIA SUPPORT SERVICES

BALANCE SHEET AS AT 31 MARCH 2023

		2023 £	2023 £	2022 £	2022 £
	Notes				
Fixed assets					
Tangible assets	7		401,332		491,370
Current assets					
Debtors	8	172,688		99,886	
Cash at bank and in hand		789,665		713,783	
		<u>962,353</u>		<u>813,669</u>	
Creditors: amounts falling due within one year	9	<u>(151,578)</u>		<u>(99,975)</u>	
Net current assets			810,775		713,694
Creditors: amounts falling due after one year			<u>(315,000)</u>		<u>(315,000)</u>
Total net assets			<u>897,107</u>		<u>890,064</u>
The funds of the charity					
Unrestricted funds			854,759		844,038
Restricted funds			42,348		46,026
Total funds	11		<u>897,107</u>		<u>890,064</u>

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

The accounts were approved by the Board of Trustees on 9/10/2023 and signed on their behalf by:



Catherine Jones
Treasurer



Samuel Barton
Trustee

ALZHEIMER'S AND DEMENTIA SUPPORT SERVICES

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2023

		2023 £	2022 £
	Notes		
Cash flows from operating activities:			
Net cash provided by operating activities	A	72,533	47,481
Cash flows from investing activities:			
Dividends, interest and rents from investments		6,431	808
Purchase of tangible assets		(4,150)	(30,253)
Disposal of tangible fixed assets		1,068	-
Net cash used in investing activities		3,349	(29,445)
Change in cash and cash equivalents for the year		75,882	18,036
Cash and cash equivalents at the beginning of the year		713,783	695,747
Cash and cash equivalents at the end of the year		789,665	713,783
A Reconciliation of net income to net cash flow from operating activities			
Net income for the year		57,043	(16,614)
<i>As per statement of financial activities</i>			
Adjustments for:			
Depreciation charges		39,024	40,175
Loss on disposal of assets		4,096	2,881
Decrease / (increase) in debtors		(72,802)	(7,620)
Increase / (decrease) in creditors		51,603	29,467
Interest received		(6,431)	(808)
Net cash provided by operating activities		72,533	47,481

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are as follows:

1.1 Basis of preparation

The financial statements have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Alzheimer's & Dementia Support Services meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policies.

There are no material uncertainties about the charity's ability to continue, and so the going concern basis of accounting has been adopted.

The accounts are presented in pounds sterling and rounded to the nearest pound.

1.2 Status

Alzheimer's & Dementia Support Services is a charitable company limited by guarantee and incorporated in England and Wales (charity number 1173379), registered company number 10690071). In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Safeharbour Memory Wellbeing Centre, Coldharbour Road, Northfleet, Kent, DA11 8AE.

1.2 Income

Income from donations and grants is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing, unless the grant contains terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds. Investment income is recognised when receivable.

Income from charitable activities is recognised over the period to which the income relates. Charges for services are recognised when the services are provided. Income received in advance of the service provision is accounted for as deferred income.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1.3 Expenditure

Expenditure is recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably.

Expenditure has been classified under headings that aggregate all costs related to the category.

Staff costs are allocated across the charitable activities and administrative activities undertaken by the charity on the basis of staff time.

Support costs, which are those costs relating to functions which assist the work of the charity but do not directly relate to its activities, have been allocated to the activities undertaken by the charity on the basis of income.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated realisable value of each asset over its expected useful life, as follows:

Motor vehicles	25% reducing balance
Equipment	25% straight line
Fixture and fittings	25% straight line
Building	2% straight line
Land	Nil

Fixed assets with an individual cost of less than £500 are written off in the year of purchase.

During the year the charity changed the basis upon which it values its freehold land and buildings from the revaluation basis to the cost basis. This change in accounting policy has been dealt with as a revaluation in accordance with section 10.10A of FRS 102.

1.5 Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

1.6 Creditors

Creditors are recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably. Creditors are recognised at the settlement amount.

ALZHEIMER'S AND DEMENTIA SUPPORT SERVICES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1.7 Financial instruments

The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.8 Pension contributions

The charity makes defined contributions into employee private pension schemes. Contributions are charged to the statement of financial activities as they become payable in accordance with contract terms.

1.9 Operating leases

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.10 Fund accounting

Unrestricted funds are those funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

1.11 Going Concern (Accounting Policy)

The financial statements have been prepared on a going concern basis. The Trustees have considered relevant information, including the annual budget, forecast future cash flows and impact of subsequent events, on the business in making their assessment.

Based on these assessments and having regard to the resources available to the entity, the Trustees have concluded there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

2 Income from donations and legacies

	2023	2022
	£	£
Donations	149,904	101,638
Government Grants	1,692	86,471
	<u>151,596</u>	<u>188,109</u>

The comparative figure includes £102,971 of restricted income.

ALZHEIMER'S & DEMENTIA SUPPORT SERVICES

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

3 Income from charitable activities	Department for						
	Kent County Council	Service user income	Kent & Medway NHS	Education and Skills	Department for Transport	2023	2022
	£	£	£	£	£	£	£
Day Care/Transport	-	244,556	-	-	-	244,556	194,929
Support at Home/Support at Home+	-	570,104	-	-	-	570,104	659,557
Post Diagnostic Support	234,996	-	-	-	-	234,996	210,624
Dementia Coordinators North Kent	542,729	-	-	-	-	542,729	-
Dementia Coordinators West Kent	290,844	-	-	-	-	290,844	-
Dementia Buddy	-	-	47,771	-	-	47,771	46,836
DGCG Dementia Care & Support	-	-	208,200	-	-	208,200	208,200
Other	-	39,398	-	2,300	1,374	43,072	21,103
	1,068,569	854,058	255,971	2,300	1,374	2,182,272	1,341,249

The comparative figure includes £263,424 of restricted income.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

4	Expenditure on raising funds		2023 £	2022 £
	Wages and Salaries		27,657	16,081
	Other fundraising costs		10,041	7,755
			<u>37,698</u>	<u>23,836</u>
5	Costs of Charitable Activities			
		2023	2023	2023
		Direct activities	Support costs	Total
	Summary by fund type	£	£	£
	Day Care/Transport	214,873	49,942	264,815
	Support at Home/Support at Home Plus	562,624	116,424	679,048
	Post Diagnostic Support	217,416	47,990	265,406
	Dementia Coordinators North Kent	434,398	110,834	545,232
	Dementia Coordinators West Kent	222,243	59,395	281,638
	Dementia Buddy	34,578	9,756	44,334
	DVH Bridging Service	113,771	42,518	156,289
	Other activities	-	8,796	8,796
		<u>1,799,903</u>	<u>445,655</u>	<u>2,245,558</u>
				<u>1,522,944</u>

The comparative figure includes £475,791 of expenditure from restricted funds.

Direct costs	2023 £	2022 £
Wages and Salaries	1,409,455	915,053
Staff Training	4,525	3,047
Staff Home Working Allowance	6,533	-
Recruitment	13,468	3,827
Volunteers	224	168
Travel costs	63,772	38,795
Transport costs	31,418	12,425
Client activities	57,337	26,690
Client activities - AGE UK	82,144	-
Printing, postage and stationery	14,294	9,587
Telephone	34,170	22,806
Equipment	7,120	15,329
Professional fees	11,514	11,078
IT costs	44,841	35,126
Bank charges	-	172
Licences and subscriptions	1,326	310
Sundry	13,962	8,899
Auditor's remuneration - other accountancy services	3,800	4,471
	<u>1,799,903</u>	<u>1,107,783</u>

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

5	Costs of Charitable Activities (continued)	2023 £	2022 £
	Carers Assessment & Support costs		
	Wages and Salaries	253,931	236,008
	Staff Training	13,210	4,478
	Recruitment	5,074	3,024
	Client activities	1,864	2,553
	Community Café Consumables	12,407	10,786
	Rent and Rates	758	758
	Repairs and renewals	21,047	21,782
	Utilities	13,178	10,470
	Insurance	11,749	9,797
	Cleaning	21,225	19,543
	Travel costs	681	213
	Printing, marketing, postage and stationery	747	4,648
	Telephone	7,371	6,416
	Equipment	6,754	9,786
	Professional fees	986	1,953
	IT costs	4,277	999
	Bank charges	107	145
	Bad debts	239	1,028
	Licences and subscriptions	2,441	990
	Sundry	13,685	15,919
	Depreciation	39,025	40,175
	Loss on disposal of fixed assets	4,096	2,881
	Auditor's remuneration -audit fees	9,140	4,850
	Auditor's remuneration -other accountancy services	624	2,758
	Trustee meeting and training expenses	1,039	3,201
		<u>445,655</u>	<u>415,161</u>
6	Staff costs	2023 £	2022 £
	Gross salaries	1,548,271	1,079,982
	Social security costs	113,293	68,875
	Pension costs	29,479	18,285
		<u>1,691,043</u>	<u>1,167,142</u>
	The average number of employees (including part time workers) was:		
	Direct charitable workers	85	68
	Administrative staff	6	6
		<u>91</u>	<u>74</u>

No employee received emoluments in excess of £60,000 in the year or the previous year.

No Trustee, nor any person connected with a Trustee, received any remuneration.

The charity's key management personnel are the trustees, the Chief Executive Officers, the Chief Operating Officer, the Service Development Manager, the Dementia Care Manager, and the Dementia Support Manager. Total emoluments, including employer's pension contributions, paid to key management personnel were £185,973 (2022: £168,654).

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

7 Tangible fixed assets

	<i>Freehold land and buildings</i>	<i>Fixture & Fittings</i>	<i>Motor vehicles</i>	<i>Equipment</i>	<i>Total</i>
	£	£	£	£	£
Cost					
At 1 April 2022	350,000	111,029	90,357	57,715	609,101
Additions	-	3,442	-	708	4,150
Disposals	-	(13,168)	(37,871)	(5,443)	(56,482)
Revaluation	(50,000)	-	-	-	(50,000)
At 31 March 2023	300,000	101,303	52,486	52,980	506,769
Depreciation					
At 1 April 2022	-	48,754	53,493	15,484	117,731
Disposals	-	(9,125)	(37,959)	(4,234)	(51,318)
Charge for the year	2,800	15,272	10,504	10,448	39,024
At 31 March 2023	2,800	54,901	26,038	21,698	105,437
Net book value					
At 31 March 2023	297,200	46,402	26,448	31,282	401,332
At 31 March 2022	350,000	62,275	36,864	42,231	491,370

8 Debtors

	2023	2022
	£	£
Fees for services	105,312	88,423
Prepayments	67,376	11,463
	172,688	99,886

9 Creditors: amounts falling due within one year

	2023	2022
	£	£
Amounts due to suppliers	15,803	30,998
PAYE/NI	27,995	17,338
Accruals	33,353	21,881
Other creditors	74,427	29,758
	151,578	99,975

Included in other creditors is deferred income, of which the movement is as follows:

	2023	2022
	£	£
Balance at 1 April 2022	19,845	13,320
Released to income	(19,845)	(13,320)
Received in year and deferred	59,959	19,845
	59,959	19,845

10 Creditors: amounts falling due in greater than one year

	2023	2022
	£	£
Mortgage	315,000	315,000

The Albert Hunt Trust hold a fixed and floating charge on 17 September 2019, by way of a first legal mortgage over the property known as Safeharbour, Coldharbour Road, Northfleet, Gravesend, Kent DA11 8AE. This loan is repayable by 19 September 2044, and has an interest rate of Bank of England base rate attached.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

11 Movement in funds

Restricted funds hold amounts received for specific activities and expenditure on those activities is set against those amounts.

Unrestricted funds comprise donations and income received for general use of the Charity.

	1 April 2022	Income	Expenditure	Transfers	31 March 2023
	£	£	£	£	£
Unrestricted funds					
General Reserve	665,110	2,280,631	(2,256,907)	(24,075)	664,759
Revaluation Reserve	50,000	-	(50,000)	-	-
Designated Funds	128,928	-	-	61,072	190,000
Total unrestricted funds	844,038	2,280,631	(2,306,907)	36,997	854,759
Restricted funds					
KCC Infection Control Grant	-	1,692	(1,692)	-	-
Appeal re stolen Minibus	19,285	-	-	(19,285)	-
BDO LLP re stolen Minibus	10,712	-	-	(10,712)	-
Percy Bilton for Minibus	-	7,000	-	(7,000)	-
Beacon Garden					
Co-op	1,622	-	-	-	1,622
Tesco	1,000	-	-	-	1,000
DHL/Sainsburys	1,526	-	-	-	1,526
Arnold Clark	1,000	-	-	-	1,000
John Lewis	2,000	1,000	-	-	3,000
Screwfix	-	5,000	-	-	5,000
Ebbsfleet Development Corporation	-	2,650	-	-	2,650
In memory of Margaret Kirby	-	1,000	-	-	1,000
Edward Gostling About Me Boxes	2,698	-	(1,729)	-	969
Kent Community Foundation	6,183	-	(6,183)	-	-
Kent Community Foundation - Post Diagnostic Support	-	15,000	(10,000)	-	5,000
KCC Activity Groups	-	3,918	(3,918)	-	-
KCC Jubilee & Christmas	-	1,900	(1,900)	-	-
Lions for Beacon's Christmas lunches	-	414	(414)	-	-
St Edmunds for Dementia Café Activities	-	351	(351)	-	-
NHS Kent & Medway DAA Event	-	2,300	-	-	2,300
Childwick Trust Carers Group	-	10,000	-	-	10,000
Bilham for activity packs & About Me Boxes	-	465	(162)	-	303
Sue Frost Wellbeing Activities	-	300	-	-	300
Main Grants Lottery Coronation and Kindred Spirits	-	2,533	-	-	2,533
SEKSEUI for PDS Groups	-	4,145	-	-	4,145
Total restricted funds	46,026	59,668	(26,349)	(36,997)	42,348
Total funds	890,064	2,340,299	(2,333,256)	-	897,107

Designated Funds

The Trustees have agreed to set aside a designated fund for future maintenance and repair work at Safeharbour

Beacon Garden

We still hold restricted funds for the Beacon Garden, work has not commenced as we were unable to find a suitable contractor.

The restricted income from Kent and Medway NHS, Childwick Trust, Kent Community Foundation and Sekisui all have planned expenditure all has planned expenditure in 2023-24.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

11 Movement in funds (continued)

	1 April 2021	Income	Expenditure	Transfers	31 March 2022
	£	£	£	£	£
Unrestricted funds					
ADSS unrestricted	591,799	1,163,771	(1,077,860)	(12,600)	665,110
Revaluation Reserve	-	50,000	-	-	50,000
Gravesend Support Group	579	-	(579)	-	-
Meopham Support Group	1,424	-	(1,424)	-	-
Designated Funds	116,328	-	-	12,600	128,928
Total unrestricted funds	710,130	1,213,771	(1,079,863)	-	844,038
Restricted funds					
KCC Service Agreement	92,677	263,424	(356,101)	-	-
Government Furlough/Job Retention Scheme	-	6,002	(6,002)	-	-
KCC Infection Control Grant	-	35,580	(35,580)	-	-
KCC Comf funding	-	25,784	(25,784)	-	-
KCC Sport England	-	3,918	(3,918)	-	-
WRRF Grant	-	15,187	(15,187)	-	-
Kent Community Foundation - Young Onset Group	3,225	-	(3,225)	-	-
Morlings for Boiler Replacement	3,872	-	(3,872)	-	-
Childwick Trust for Singing back the Memories Coordi	9,855	-	(9,855)	-	-
Meopham Parish Council	400	-	(400)	-	-
H Burrow for Meopham	400	-	(400)	-	-
Kent Community Foundation - Carers Relief	4,000	-	(4,000)	-	-
Kent Sport - Activity Video	500	-	(500)	-	-
Appeal re stolen Minibus	19,285	-	-	-	19,285
BDO LLP re stolen Minibus	10,712	-	-	-	10,712
Giveacar re Dolls for SAH	-	277	(277)	-	-
Beacon Garden					
Co-op	1,622	-	-	-	1,622
Tesco	-	1,000	-	-	1,000
DHL/Sainsburys	-	1,526	-	-	1,526
Arnold Clark	-	1,000	-	-	1,000
John Lewis	-	2,000	-	-	2,000
Edward Gostling About Me Boxes	-	4,514	(1,816)	-	2,698
Kent Community Foundation	-	6,183	-	-	6,183
Total restricted funds	146,548	366,395	(466,917)	-	46,026
Total funds	856,678	1,580,166	(1,546,780)	-	890,064

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

12 Analysis of net assets between funds

	<i>Unrestricted funds 2023</i>	<i>Restricted funds 2023</i>	<i>Total funds 2023</i>
Fixed assets	401,332	-	401,332
Current assets	920,005	42,348	962,353
Current Liabilities	(466,578)	-	(466,578)
Total net assets	854,759	42,348	897,107

	<i>Unrestricted funds 2022</i>	<i>Restricted funds 2022</i>	<i>Total funds 2022</i>
Fixed assets	491,370	-	491,370
Current assets	767,643	46,026	813,669
Current liabilities	(414,975)	-	(414,975)
Total net assets	844,038	46,026	890,064

14 Capital commitments

Amounts contracted for but not in the financial statements

	<i>2023 £</i>	<i>2022 £</i>
Purchase of Minibus	-	48,210

14 Related party transactions

Expenses totalling £155 were reimbursed to one trustee in relation to governance costs (2022: £91).

15 Post Balance Sheet Event

In July 2023, the loan of £315,000 provided by the Albert Hunt Trust to the Charity, as disclosed in Note 10, was discharged as a gift.